



Meeting Agenda Sustainability Advisory Board

Wednesday, September 2,
2026

6:30 PM

Town Hall Community Room

1. Call Meeting to Order

2. Roll Call and Verification of Quorum

3. Approval of the Agenda

4. Approval of Minutes

- a. Approval of Sustainability Advisory Board August 5, 2026, Meeting Minutes

5. Public Comment

6. General Business

- a. Council Member Updates
- b. Staff Liaison Updates
- c. Promo Items/Materials Purchases
- d. October Look Ahead
 - i. SAB Corner
 - ii. Meeting Attendees
- e. Advisory Board Member Updates
- f. Prior Action Items
- g. Future Topics for Next Meeting

7. Adjournment

Next regular in-person meeting: Wednesday, October 7, 2026 @ 6:30 p.m.

Translation Services

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Meeting Minutes

Sustainability Advisory Board

Wednesday, August 5, 2026

6:30 PM

1. Call Meeting to Order

- Karen called to order at 6:30pm

2. Roll Call and Verification of Quorum

- Present: Mackenzie McClaskey, Art Henderlong, Karen Winkler, Kathleen Teal, Megan Anders
Staff: Emma Marino
- Absent: Anne Walsh, William Thomas

3. Approval of the Agenda

- Motion by Art, seconded by Mackenzie, approved

4. Approval of Previous Meeting Minutes

- Motion by Kathleen, seconded by Megan, approved

5. General Business

A. Council Member Updates

- a. Not much to update on - no meeting this week and the week before was board reports
- b. Busy and complicated next few months with the mineral rights issue

B. Staff Liaison Updates

- a. Newsletter writeups are appreciated – communications team might suggest they are shortened for readability.
- b. This week is Heat Pump Week – Power Ahead Colorado announced an additional amount through a grant they received.
- c. Beth with Bee Squared might be interested to present in the September meeting. Sustainability Division will fund it since she does charge per hour. She also manages the town's hives, and their honey is sold at Bridge Refill.
- d. Bylaws draft will be shared with us soon.
- e. Plastic Free July Bingo Cards – 18 were submitted. Prize packs from Bridge Refill, all that submitted will get a branded steel cutting board.
- f. The First Women in Leadership event was last year; it is getting rebranded to Women+. Next one will be on September 30th, and registration will open soon through Amelia. The theme is "Find Your."
- g. Next Cleanup Day is September 12th from 8am -1pm, working to confirm vendors. Mackenzie, Karen, Art and Kathleen will be there to support. Household Hazardous Waste and paper shredding will be there.
- h. Capstone Students facilitating second resilience workshop on August 18th. First one went well. Students would be interested in coming to present to the board.

C. Virtual Meeting Policy and Advisory Board Appointment Discussion

- a. Both were brought up in Council meetings. Virtual meeting policy was very encouraging. It is on the agenda for the September 8th meeting.
- b. The process by which advisory board appointments are made was discussed. There were suggestions for the town to be the deciding factor on who gets appointed to the board or not, rather than the advisory boards. Town has always been the approval side, but the

boards make the suggestions (and council has in memory approved whoever is put forward as recommendations). Timing was also a factor given when you can decide, when you submit and when it is approved, it's already two months past when applications are received.

- i. Applications need to be different since the boards are all different. Councilman O'Connor suggested boards contribute questions that we think are applicable.
- ii. Megan talks about how the application should make sure to identify gaps in our existing board so that we have diversity in experience and passion.
- iii. Dan Hoback mentions resume experience should not be a deciding factor.
- iv. Suggestions about making it more aware about what the meetings are like or that you can even attend at all. Even just a message of "Are you interested, attend/watch a meeting!" would help applicants know ahead of time what they are getting into.

D. Joint TAB/SAB Arbor and Earth Day Debrief Event

- a. Going to have a joint debrief event, date is still being decided.
- b. We start planning by January and it's usually organized by task force. Two members from both boards and the liaisons. If interested in being part of the task force let Karen know.

E. 2026 Budget Update and 2027 Budget Reduction

- a. Buckets for budget have largely changed. We earmarked \$1,500 for pollinator surveys which will not be happening. In the past we have subsidized mattresses and tires
- b. Karen suggests diverting that \$1,500 to pay for mattresses and tires for the past and upcoming cleanup events, diverting \$500 per event for \$1,000 total. Karen will circle back on whether the spring cleanup is already paid for. Art motions to fund the two cleanups, seconded by Kathleen and remaining \$575 for swag.
- c. For 2027, budgets were reduced and we will have \$9,928 dollars. We cannot do everything we have been doing.

Eco-cycle Funding	\$8,000
Community Fruit Rescue	\$750
Clean Up Day Spring	\$500
Clean Up Day Fall	\$500
Earth Day Arbor Day (event rental, total price was \$1,600)	\$400

- d. Discussions about having St. Vrain Valley School District start to take on a bit of that funding. Karen explains that since they are supporting different towns, they cannot fund programs for just Erie.
- e. Mackenzie asks about trying to pursue corporate sponsorships for funding for some of these events. Grants are probably easier, but
 - i. **[ACTION]**: Mackenzie to ask Eryka about what options we have available for this.

F. September Look Ahead

- a. SAB Corner
 - i. Give that to Emma by the 20th. Kathleen and Megan will collaborate on something around saving money by not running electrics during peak grid hours.
- b. SAP Presentation
 - i. Already discussed
- c. Cleanup Day
 - i. Already discussed
- d. **[ACTION]**: Karen will send us more info on Mini-Con.
- e. Meeting Attendees
 - i. All can attend September meeting as of right now.

G. Advisory Board Member Updates

- a. Mackenzie mentions she was recognized in the wild as the Bee Lady!

H. Prior Action Items.

- a. None to discuss

6. Adjournment

- Adjourned at 7:48pm with next meeting scheduled on September 2nd, 6:30pm.

